## Rules for exhibitions

## With FIAP/PSA/RPS patronage

With PhotExCreator, click "Update exhibition data" and select the Web tab. Just click the button marked "Set the options required for PSA, FIAP and/or RPS patronage". This will cause the approved text for the rules to be shown along with a mandatory tick box to for the entrant to agree to abide by them, and also set the option for oversized images to "Reject"

## Without FIAP/PSA/RPS patronage

With PhotExCreator, click "Update exhibition data" and select the Web tab...

PhotEx Web Fees				
Web description/rules	You can have a summary of the rules here Change			
Organiser's name	Your organisation			
Address for prints	Compsec 1, Any Street Somewhere Anywhere			
Country	England  V Email address for queries info@photocompentries.net			
TimeZone	(UTC+00:00) Dublin, Edinburgh, Lisbon, London $\qquad \checkmark$			
Resize web pages to fit	✓ Web theme Base ✓ Update web theme			
Optional content of the web entry form Set the options required for PSA, FIAP and/or RPS patronage				
Ask entrants for th	neir postal address			
Ask entrants for th	neir club			
Indentify members	s by their email address			
Ask entrants for th	heir membership number			
Ask entrants to tio	sk if they are a member			
Allow entrants to s	send PDI images on CD			
Allow entrants to r	request prints be held for collection			
Allow entrants to request the return of prints				
Ask entrants if they will be under years old on exhibition day				
Require entrants to tick that they will comply with the rules				
Ask at end Allow up to 4 ~ Hor	nours Limit titles to 100 characters Oversize images: Resize  Ask  Reject )			
Cancel Abou	Apply Apply			

- 1. Do not click this
- 2. Add the rules see below
- 3. Tick this
- 4. Set this to the exhibition requirements "Ask" allows the entrant to choose to let the software resize oversized images, "Reject" rejects the upload, forcing the entrant to change and resubmit the image.

Clicking "Change" at 2 above shows this page...

🚝 PhotExCreator			– 🗆 X		
Exhibition description/rules					
Either a single line of text O	or a fuller description in HTML $\odot$	or PSA & FIAP text O Exhibition	View Copy from file		
BIU	✓ ✓ := := :::::::::::::::::::::::::::::		=		
			<		
Cancel <u>About this page</u>	Clear HTML View	Text <ul> <li>HTML ()</li> </ul>	Apply		

You can either have a single line of text referring to the rules on your own website, or type the rules in the edit box. You can use html for formatting and linking if you wish. Use the "Copy from file" button to include standard text.